

DEPARTMENT OF DEVELOPMENTAL SERVICES  
JOB OPPORTUNITY  
CLINICAL NURSE COORDINATOR

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** Residential Nursing, Norwich, CT  
**Job Posting No:** 022908  
**Hours:** Full Time, First Shift, Monday – Friday, 8:30 AM – 4:30 PM  
**Salary:** \$2,197.97 Bi-Weekly  
**Closing Date:** November 11, 2013

**Knowledge, Skills and Abilities:** Position is located at the Norwich Office in the South Region. The duties required for the position include: conduct nursing assessments, prepare quarterly and annual nursing reports as needed for residents on caseload, develop and implement healthcare plans, provide and implement care for assigned caseload with an interdisciplinary team, provide required and incidental in-servicing for families and caregivers, comply with DDS and waiver regulations, act as consultant to clients' day services, provide clinical supervision to DDSW staff, provide required and incidental in-servicing for direct care staff, comply with DDS and CLA regulations, act as consultant to clients' day services, directly supervise RN delegation, perform internal quality assurance audits, participates in regional on-call system.

**Special Qualification/Job Requirements:** Three (3) years of professional nursing experience. One (1) year of the General Experience must have been at the level of Head Nurse working with the type of clients indicated by the parenthetical title.

**Special Requirements:**

1. Incumbents in this class must possess and retain a license as a registered nurse in Connecticut.
2. Incumbents in this class must possess a valid Driver's license in good standing.
3. Incumbents in this class will be required to travel.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a CT-HR-12 employment application which can be located at [www.das.state.ct.us](http://www.das.state.ct.us), cover letter, resume, last two (2) performance appraisals or two (2) letters of reference. Please reference the position number on submitted documentation. **Incomplete application packets will not be accepted.** All application materials must be received by 11:59 pm on the closing date provided above. Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

DEPARTMENT OF DEVELOPMENTAL SERVICES  
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**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.